

Officer Delegation Scheme (Executive Functions)

Chief Officer (Children and Young People’s Social Care)

With the exception of those matters where

- (i) an appropriate Executive Member¹ or the Director of Children’s Services has directed that the delegated authority should not be exercised and that the matter should be referred to the Executive Board for consideration²; or
- (ii) the Director of Children’s Services has directed that the delegated authority should not be exercised and that the matter be referred to him/her for consideration

the Chief Officer (Children and Young People’s Social Care)³ is authorised⁴ to discharge any function⁵ of the Executive in relation to social services, so far as those functions relate to

- (i) children or
- (ii) young people leaving care⁶.

¹ An “appropriate Executive Member” is the Leader or other appropriate portfolio-holding Member of the Executive Board

² The Chief Officer may consider in respect of any matter that the delegated authority should not be exercised and that it should be referred for consideration to the Executive Board or to the Director of Children’s Services

³ The fact that a function has been delegated to the Chief Officer does not require the Chief Officer to give the matter his/her personal attention and the Chief Officer may arrange for such delegation to be exercised by an officer of suitable experience and seniority. However the Chief Officer remains responsible for any decision taken pursuant to such arrangements.

⁴ The Chief Officer must consult the Director of Children’s Services before taking any key or major decisions.

⁵ “Function” for these purposes is to be construed in a broad and inclusive fashion and includes the doing of anything which is calculated to facilitate or is conducive or incidental to the discharge of any of the specified functions. The delegation also includes the appointment of the Chief Officer as “proper officer” for the purpose of any function delegated to him/her under these arrangements.

⁶ Under sections 23C and 24D of the Children Act 1989, so far as not falling within (i).